



Hart Road Runners Committee Meeting Minutes

Friday 29 June 19:30

1. Attendees / Apologies

All members were present: Grahame Smee, Ged Ruffle, Heather Allen, Gill Stone, Alexa King, John Leonard, Hannah Hall, Jon Taylor, Jon Cross, Kate Christie, Charlie Boffin, Dave Adams and Darren Wood.

2. Agreement of April Committee Meeting Minutes and review of action points

- Gill/Kate/Charlie to trial an email follow up to new members and report back at the next meeting - discussed under membership update - *complete*.
- Ged/Kate to ensure calendar is up to date - *complete*.
- Charlie to provide wording on the defibrillator Easyfundraising campaign and pass to Kate and Jon for website and newsletter. This has been provisionally written up by Kate but not yet finalised. **Action: Charlie to post on Facebook, Kate to post on website, and Jon T to send out a mid week stand alone announcement.**
- Grahame drafting a privacy policy - *complete* and in place before GDPR deadline of 25 May and up on website.
- **Grahame drafting Facebook and Twitter policy - not yet done - action carried on to next meeting - *ongoing*.**
- **Gill to ensure that a question is added for new joiners regarding whether they have ever previously been EA affiliated - the membership form is being changed for GDPR and this question will be incorporated - *ongoing*.**
- Ged to investigate levels of interest in joining the Hampshire Cross Country League - discussed under running update - *complete*.
- Gill to include link to performance awards in new members welcome letter - *complete*, Jon to publicise awards in the newsletter - *complete*, Heather to ensure some performance awards are given out at the May Awards - *complete* and to consider publishing individual runners' awards on the website - this was discussed at some length and it was agreed that we need to be cautious about what we publish on the website, particularly where it includes members' age cate-

gories. Grahame explained that GDPR has a concept of implied consent which we can use to allow us to put on the website information regarding running performances and race times and other data relating to running which should cover us for publicising race results. We would have a further degree of protection if we gave members the opportunity to opt out of the publication of their race data. **Action: Gill will add a question to next year's membership renewal form regarding members' agreement to share their running related data.**

- Committee members to encourage their peer groups to attend May do - *complete*.
- Alexa to book Children's Christmas Party and investigate options for the adults party - discussed under social update - *complete*.
- Sub group to take forward setting up of new FB page - *complete (OBE)*.
- Grahame to look at options and if quotes were not too expensive, to proceed in taking out insurance for the club. Grahame investigated options and was quoted £170 per year for £100,000 cover (which would cover any expenditure or fines for proven breach of GDPR). However, as we have a complaints procedure outlined in our privacy policy, and as EA would support us in the event of any legal action being taken against us, it was felt by members that we were sufficiently protected against the likelihood of legal action and that the insurance policy was not required - *complete*.
- Kate/Jon to publicise the Hospice Run - *complete*.
- Kate/Jon to publicise Member of the Year voting - *complete*.
- Ged to arrange the four off road runs as alternatives to the handicap in the summer months - *complete*.
- Jon to request return of trophies via the newsletter - *complete*.

3. Declaration of any conflicts of interest (new members only)

Dave Adams and Jon Cross were advised, as new members, of the requirement to declare at any point if they felt they had a conflict of interest as committee members. None were declared.

4. Review of Financial Position - update from John L

204 people have paid membership this year; there are 6 non-paying club members. There are 5 charities this year so the amounts raised for each are smaller. From the new kit, 60 tops out of the 100 purchased have been sold. It was agreed that the two canopies recently purchased would not be depreciated. **Action: John L to confirm with Nigel how many marshals we provided for Hart Tri.**

5. Review of Membership - update from Gill

There were still some membership fees drifting in. The trialling of an email to new members had resulted in 9 emails being sent by Gill, with 6 responses received so far. 5 of these had been positive, and one less so, with concerns raised that the club was not sufficiently welcoming and that it focused too much on the elite runners. It was agreed that the club would do everything possible to make sure that, going forward, this member would have a more positive experience of the club. **Action - Gill to follow up and to ensure that the member makes contact with suitable coaches and runners of their speed.** Gill is content to carry on the emails to new members as the workload involved had not proved too onerous and it was agreed that it was adding value.

6. Social Events - update from Alexa

The May do was a big success although the food was variable, and we would therefore be unlikely to return to that venue. 30 people had attended the John Pinkerton canal cruise which had been a successful evening. The summer BBQ was booked and the deposit paid and an invitation put out on Facebook. The Children's Christmas Party had been booked at the Key Centre, on 2 December, 1.30-3.30pm. It was agreed that Oak Park was the best option for the adults' Christmas Party which would be held on Friday 21 December.

7. Running Activities - update from Ged

There had been concern that a lack of maps at the Frensham run had caused some confusion and two Steady Six runners had decided to leave and run a winter route instead. The committee discussed making maps available on the website in advance for the summer runs, to avoid this happening again. It was agreed that this was a good idea and that both 6 and 8 mile options would be made available. **Action - Ged to work on a database of maps and Kate to add them to the website for next summer.**

It was agreed that maps needed to be made available on the night for the remaining two alternative off-road runs on handicap nights during this summer. **Action - Ged to organise maps for these two runs.** The potential drop in handicap numbers due to the introduction of the alternative off-road runs was discussed; it was agreed that the committee would look at the numbers of members running the handicap in the 4 summer months later on in the year. **Action - Ged to provide handicap numbers over the summer for discussion at the next meeting.**

Four fixtures for the Southern Cross Country League had been confirmed, with two for 2019 yet to be confirmed. The league is still looking for a treasurer and co-ordinator, with no volunteers from any of the clubs as yet.

Following a poll by Ged, it had been established that there was sufficient interest from club members to join the Hampshire League Cross Country. There are significant differences in the structure of the League (in comparison to SCCL) with separate races for men and ladies, and with men racing 10km but ladies racing 6km. The top 5 finishers from each club count as scorers. Hampshire races are also more field based and are likely to require spikes. Any members with a second claim club,

automatically have to run for their first claim club. Hampshire has said that HRR would be welcome to join the league; annual affiliation fees are £100. This was approved by the committee. **Action - Ged to put the Hampshire treasurer in touch with John L.** Two of the races out of the SCCL and Hampshire series are on the same weekend (Hampshire on Saturday and Southern League on Sunday). **Action - Ged will communicate in due course all the details of the Hampshire, Lord Wandsworth and Southern League Cross Country races in an email to club members and on FB and on the website.**

The winter run schedule is being prepared to include the 8.7m winter route, the Elvetham/Ancells route, the handicap and the Farnham Hills route. It was agreed that a map should be prepared for the Farnham run to give people options for shorter routes and that the Farnham route should be scheduled once every 6 weeks rather than every 4 weeks, as it was not universally popular. **Action - Ged to prepare Farnham map for publication on the website and adjust winter schedule to have the Farnham run every 6 weeks.** There was discussion around creating a new additional Fleet winter run for variety but it was felt that there were not many other good options for road running in Fleet and an additional route may lead to members getting lost.

There were only 4 HRR teams entered for Runnymede Relays this year.

8. Coaching - update from Ged

Monday and Tuesday sessions both remain popular. The coaching schedule for the end of August through to December is currently being agreed. A winter training camp has been proposed; venue and dates tbc. Howard had provided the coaching budget for committee approval. This was approved by the committee with a request that the cost for Anita Bean be agreed separately when known. **Action - cost for Anita Bean be approved separately by committee when known.**

9. Website and Social Media - update from Kate

Grahame and Gill are the current administrators of our Facebook page, Ged and Kate are Moderators. **Action - committee to discuss the addition of further administrators for Facebook at the next meeting in September.** It was agreed that Facebook posts should be running related, of benefit to members and not commercial. Kate advised that there had been no further progress on the website payment system since the last committee meeting. She asked that committee members remember to copy her into items that needed posting on the website.

10. Open Issues Discussion

Jon T requested clarification on the Bridge Club schedule. **Action - Hannah to provide information and share with committee.** Jon T asked if there was scope for an organised Sunday club run, especially in marathon season. It was agreed that there was too much variety in pace for this to be organised effectively by the club, and that peer groups should be encouraged to get together and organise their own runs. Jon T asked if there would be interest in organising a 'ploggers' event (litter

sweeping while running). The committee agreed that Jon T should look into this.
Action - Jon T to look at organising a stand alone 'ploggers' event.

11. AOB and Date of Next Meeting

It was agreed that the database of races that Jon C had been working on should be added to the website. **Action - Kate to add the list of races to the website.** It was noted that the role of secretary needs updating in the operational rules. **Action - Hannah to look at updating the role of secretary in the operational rules.**

Ged noted that he had come across a company which looked like it might be worth investigating to purchase kit hoodies. Members would be able to purchase direct.
Action - Charlie will request some samples for hoodies.

John L noted that the new club secretary needed to be added to the bank mandate. **Action - John L to add Hannah to the bank mandate.**

Grahame raised the issue of senior membership as discussed at the AGM. There was discussion about what age to set as the threshold for senior membership but it was agreed that further consideration needed to be given to the numbers of members involved before a decision could be reached. **Action - Gill to report back with the numbers of members in each age bracket under consideration.**

Grahame has been working with Bryan Porter on the history of the club for the website. **Action - Grahame to finalise the history of the club and pass to Kate for publication on the website.**

Grahame has been working on a revised set of Operational Rules to reflect the new Privacy Rules, Facebook administration and general update to outdated clauses.
Action - Grahame to present new Operational Rules for approval at next meeting.

DONM - Friday 14 September, 7.30pm, venue tbc.