



Hart Road Runners Committee Meeting Minutes

Monday 10th April 19:30

Velmead Community Centre, Zebon Copse

1. Attendees: Grahame Smee (chair), Gill Stone, Caroline Leppard (as guest), John Leonard, Nigel Marchant, Hannah Hall, Sarah Cleland (minutes), Alexa King.
Apologies: Charlie Boffin, Kate Christie, Ged Ruffle
2. Welcoming the new Committee – allocation of roles and responsibilities
Grahame welcomed the new Committee members and requested declarations of conflicts of interests – none declared.
Roles and Responsibilities allocated:
 - Chair – Grahame Smee
 - Treasurer – John Leonard
 - Secretary – Sarah Cleland
 - Membership – Gill Stone
 - Club Captain – Ged Ruffle
 - Coaches Representative – Nigel Marchant
 - Social Secretary – Alexa King
 - Communications – Hannah Hall
 - Achievement Awards – Heather Allen
 - Digital Media – **To be allocated and responsibilities clarified at next Committee meeting.**
3. Agreement of March Committee Meeting and review of action points
Minutes agreed. **Action: Sarah to ask Ged to upload to the HRR website**
Action: online fundraising – Sarah – carried forward
4. Agreement of AGM Minutes and action points from AGM:
Minutes agreed. **Action: Sarah to ask Ged to upload to the HRR website.**

Handicap route - Spin has mapped a new route from the Key Centre, around Elvetham. We will use existing route for April, May and June, starting new route

from July; however there is still a safety concern with crossing the main road at the roundabout. **Action: Grahame to review route with Spin.**

Everyone Active. Grahame has spoken to Everyone Active and will arrange to collect HRR trophies. **Action: Grahame to collect trophies.**

Grahame has attempted to contact Everyone Active to offer marshalling at the Fleet Tri on three separate occasions and the centre has not been forthcoming. No further action.

Feedback regarding perceptions of club ethos as not inclusive. The Committee discussed how to promote club activities. **Action: Hannah to publicise the Achievement Awards through newsletter and also invite people to share their goals/achievements, emphasising that these can be personal achievements.**

5. Review of Financial Position - update from John.

John went through current finances.

- 145 paid members so far – will cross check with Gill.
- 32 tickets sold for London Marathon coach so almost broke even on costs.
- May event – 23 tickets sold but need 50 members to attend in order to waive the room hire charge. **Action: all to promote event**
- Hart4 – need to sell 150 places to break even. Currently at 85. Compared with last year sponsorship is down £750. **Action: John to contact Andy Danson to enquire about the budget.**
- PayPal – fees slightly lower at present due to influx from current membership income and Hart4 sales. 85 for Hart 4.
- LWS XC - Nigel reported back to the Committee that the team have put together a budget as the series has grown each year. Committee voted to agree fixed costs – unanimous. **Action: John to provide a comparison with last year's actual spend.**

6. Review of Membership – update from Gill

159 members – 91 haven't yet renewed and they have until the end of the month to renew – **Action: Gill to contact non-renewed members directly.**

Club was affiliated on 1st April and payment made. Gill spoke to England Athletics and payment has now cleared. 139 athletes have been registered.

Gill is having issues with not receiving forms/and or payments. **Action: Gill to speak to Tom Burr re membership lists via website (as well as awards night confirmations).**

7. Social Events – update from Heather

25 people have booked to go to the May event. It has been publicised. Some people have expressed an interest to sit together

Action: Alexa to set up Facebook event and all to promote event.

Action: Heather to put together a seating plan

Awards – Caroline updated that trophies have been ordered and she has contacted existing holders in order to get the engraving completed.

- Volunteer of the Year – **Action: Caroline to contact Judith Sutherland who holds the list of volunteers**
- Guinness Trophy nominations discussed - awarded to an outstanding member who may not have been recognised within the club.
- Lynchford Trophy is for outstanding running achievement – nominations discussed
- Raffle and music quiz discussed and agreed. **Action: Committee to donate prizes. Alexa to put together quiz sheet and music.**

Pub after handicap – attendance has been low. The Fox & Hounds is the preferred venue for regular attendees so that will remain the regular Thursday night venue, except after the May handicap when achievement awards will be given out at the De Havilland pub on Elvetham Heath.

8. Running Activities – update from Ged (via email)
Summer run schedule on the website – **Action: Hannah to include link in weekly newsletter.** Summer coaching also in place. Runnymede relays invite will go out after the marathons.
9. Coaching – update from Nigel
Two new coaches awaiting a course for Leadership in Running Fitness. Still an issue with lack of availability of courses. Kevin Munt will be taking it up with England Athletics Representative (Christine Benning has moved on).
At peer group sessions there will be a lead coach assigned but if that coach would like assistance the onus is on them to seek assistance for the session.
10. HRR Website Upgrade – Ged
Ged has made a start on a list – in order to fully address this, all to send ideas to Grahame who will collate for discussion next Committee meeting. **Action: all**
11. Kit Samples – Grahame (on behalf of Charlie)
Two samples displayed. The Committee decided to progress the scooped design (as shown on the female version) with the hart on the back, Hart Road Runners on the front and provision for name on the front also. Colours need adjusting and the fit and length of the female version needs querying. Committee would like to know final price but also how much extra it would cost to add Hart logo on front (opposite Kukri badge). **Action: Sarah to discuss with Charlie**
12. Open Issues Discussion

- Facebook membership – discussed the group being a closed group for members and those attached to the club. Following the start of the new club year there will be members who have not renewed their club membership and are not attached to the club. **Action: At the next Committee meeting, Committee to review the list of people who no longer have an active attachment to the club and remove members.**
- Current club kit – Ged raised the issue of stock at Alton Sports, suggesting that HRR need to advise Alton Sport of current position. Committee agreed to await new design to be finalised and ordered before speaking to Alton Sports.

Next meeting Friday June 9th @ Sarah's House 19:30pm

Meeting closed 10pm.