



## Hart Road Runners Committee Meeting Minutes and Actions

Friday 14 September, 7.30pm @ Alexa's House

### 1. Attendees / Apologies

Attendees: Grahame Smee, Ged Ruffle, John Leonard, Charlie Boffin, Kate Christie, Gill Stone, Alexa King, Hannah Hall, Dave Adams and Darren Wood. Apologies received from Jon Cross and Jon Taylor.

### 2. Agreement of June Committee Meeting Minutes and review of action points:

The previous meeting's minutes were agreed.

The following action points from the last meeting were discussed:

- Charlie to post wording on defibrillator Easyfundraising campaign on Facebook, Kate to post on website, and Jon T to send out a mid week stand alone announcement - action put on hold as it was agreed that the details of this proposal needed to be worked out with the coaching team. One benefit that had come out of the discussions was a raised awareness of the existing defibrillators located around Fleet. Given how numerous these are, and that they are located on some of our training routes, it was agreed that having a club defibrillator might not be the best option. It was proposed that we should ask Hart First Responders if there is an extra location where they would like a defibrillator and consider raising funds for that. Meanwhile it was agreed that the locations of current defibrillators should be shared with HRR members and a briefing on how to use them be considered. The location of the nearest defibrillator should be included in the coaches briefing on Tuesdays. **Action: Ged to put defibrillator location in coaches' notes, Heather to share list of current locations and talk to Bob about organising a defibrillator run, Grahame to ask Nigel to liaise with Hart First Responders, Kate to remove defibrillator text on website until the way ahead has been agreed.**

- Grahame drafting Facebook policy - complete. It was agreed that a Twitter policy was not necessary.

- Gill to ensure that a question is added for new joiners regarding whether they have ever previously been EA affiliated - the membership form is being changed for GDPR and this question will be incorporated - **ongoing.**

- Gill will add a question to next year's membership renewal form regarding members' agreement to share their running related data - **ongoing.**

- John L to confirm with Nigel how many marshals we provided for Hart Tri. 10 in total - action complete. No payment has yet been received; **action: John L to persist in liaising with HLC.**
- re. email to new members and negative feedback from one individual - Gill to follow up and to ensure that the member makes contact with suitable coaches and runners of their speed. Subsequent feedback from that individual has been positive - action complete.
- Ged to work on a database of maps and Kate to add them to the website for next summer. **Action: Kate has taken this action and is gathering the last few maps.**
- Ged to organise maps for the two alternative off-road summer runs on handicap nights - complete.
- Ged to provide handicap numbers over the summer for discussion at the next meeting. These were 8/19/15 for June/July/August. These numbers were considered sufficient to keep the handicap running during the summer months. Next year alternative off-road runs would be provide for May/June/July/August handicap weeks.
- Ged to put the Hampshire treasurer in touch with John L regarding HRR joining HLCC - complete.
- Ged will communicate in due course all the details of the Hampshire, Lord Wandsworth and Southern League Cross Country races in an email to club members and on FB and on the website - complete.
- Ged to prepare Farnham map for publication on the website - **Action: Andy D to provide Farnham winter route map to Kate for publication on website**, and adjust winter schedule to have the Farnham run every 6 weeks - complete.
- Cost for Anita Bean be approved separately by committee when known - OBE. More Nick Anderson sessions were approved out of committee instead of the Anita Bean session as this was agreed to be better use of the club's money.
- Committee to discuss the addition of further administrators for Facebook at the next meeting in September. Action - Grahame to add Kate as administrator - complete.
- Hannah to provide information on Bridge Club schedule and share with committee - complete.
- Jon T to look at organising a stand alone 'ploggers' event - ongoing.
- Kate to add the list of races created by Jon C to the website - complete.
- Hannah to look at updating the role of secretary in the operational rules - ongoing.
- Charlie will request some samples for hoodies from the alternative supplier - complete.
- John L to add Hannah to the bank mandate - complete.

- Gill to report back with the numbers of members in each age bracket under consideration for senior membership to the club - complete (discussed under 'membership').
- Grahame to finalise the history of the club and pass to Kate for publication on the website - **ongoing**.
- Grahame to present new Operational Rules for approval at next meeting - complete. Operational rules approved by committee. **Action: Hannah to make minor amendments as agreed in committee and send as PDF to Kate.**

### **3. Declaration of any conflicts of interest (new members only)**

None.

### **4. Website and Social Media - update from Kate**

Dave Adams is now an administrator for the website. The first items on the new shop page will be the adults' and children's Christmas parties. Kit and membership subscriptions will follow. Membership will be automatically renewed; it was agreed that members would need appropriate notification of this.

### **5. Kit - update from Charlie**

Kate has spoken to Ron Hill and requested samples of hoodies and waterproofs. Almost all the original stock of new vests has been sold.

### **6. Review of Financial Position - update from John**

£168 in the black from Hart 4, but assets were purchased this year that will not need to be purchased every year (fence covers, banner and hanging, feather flags). The committee expressed their appreciation for all the hard work of the Hart 4 committee on putting on such an outstanding event. It was agreed that next year the club could ask members to stay behind to assist with the clean up.

Numbers for track night have increased which has led to an increase in income. We have £586 to be paid to our charities.

### **7. Review of Membership - update from Gill**

We currently have 219 members. It was agreed that GFA rejects should be included in the club ballot for London Marathon places, the draw for these will be made in November. The committee discussed the option of senior membership and provisionally agreed the parameters. **Action - Kate to ensure that senior membership is added to the shop as an option when the membership renewal goes live.**

### **8. Social Events - update from Alexa**

62 members attended the BBQ and £206 was taken. The committee noted that it had been a great event.

Details for the Christmas parties have been finalised. It was agreed that the club would subsidise the adults' event by £2 per head.

## 9. Running Activities - update from Ged

The winter schedule is now in the club calendar; the January to April schedule will be finalised during November. The Mike Cloke memorial run has been planned for 10 January. Hannah will liaise with EA on 5 November re London Marathon club places. The club ballot was planned for Thursday 15 November, after the handicap. The first cross country race this year will be HLCC on 13 October. All cross country races are in the calendar and will be promoted via FB and weekly newsletter.

## 10. Coaching - update from Ged

Nick Anderson will be coaching at the track session on 19 November. He is giving a talk to HRR on 9 November. These will be communicated to members in due course. The next development group session was planned for 22 October. The coaching schedule for January to April will be finalised during November. Monday track sessions were getting a reasonable turnout (often 20 plus athletes) and Tuesday sessions were well supported and getting very good feedback. The Winter Training Camp was scheduled for 25-27 January.

### Open Issues Discussion:

- storage (including Hart 4 equipment): It was agreed that a stocktake of all our equipment would be helpful to inform a discussion about storage requirements. **Action: John L to gather information on where kit is being stored.**
- Grahame had updated the Constitution to reflect the changes suggested at the last AGM. **Action: Grahame to send as PDF to Kate for the website.**
- Middle Milers now has a rota up to Christmas. This information will be included in the weekly newsletter and the Thursday night briefing.

## 8. AOB and date of next meeting

Grahame informed the committee of the sad passing of one of the original founders of HRR, Dave Newman. Grahame will be passing on our condolences on behalf of the club to his family, and a charity donation from HRR will be arranged. Spin has written an obituary which has been posted on Facebook.

Ali Wigg has mentioned to John L that she would like to pass some of the work over for the Lord Wandsworth Cross Country Series - both on the day and behind the scenes. **Action: Darren to put out an appeal in the newsletter for help.**

**Date of next meeting - Friday 2 November**