



Hart Road Runners Committee Meeting Agenda

Friday 11 January 2019, 7.30pm @ the De Havilland

1. Attendees/apologies

Attendees: Grahame Smee, Gill Stone, Heather Allen, Kate Christie, Charlie Boffin, Dave Adams, Jon Cross, John Leonard, Jon Taylor, Darren Wood, Hannah Hall, Alexa King.

Apologies: Ged Ruffle

2. Declaration of any conflicts of interest (new members only)

n/a

3. Agreement of November Committee Meeting Minutes and review of action points:

- Grahame to pass on details of the Oliver King foundation to the committee for their consideration - complete.
- John L to persist in liaising with HLC regarding payments of marshals for Hart Tri. John is in touch with Sam Knowles at HLC and is awaiting an invoice. Complete - cheque has been received for £250.
- Kate to complete the database of maps of summer Thursday runs and add them to the website for next summer - one map is still outstanding. Ongoing - calendar has been updated as far as April; maps awaiting finalisation pending confirmation of summer schedule.
- Grahame to finalise the history of the club and pass to Kate for publication on the website. Ongoing - Spin is adding to the original text with photos.
- Kate to ensure that senior membership is added to the website shop as an option when the membership renewal goes live - complete.
- John L to gather information on where kit is being stored. Ongoing - John has emailed all members who may have kit and will now consolidate the information and do a physical check of what kit is in Caroline's shed.
- Grahame to send the constitution as PDF to Kate for the website - complete.

- All - The Committee also agreed that more promotion of the LWS XC series should take place - complete.
- John L to investigate VAT registration. Complete - investigations determined that this would not be worth doing.
- All - Promotion of both Christmas party events - complete.
- Kate/Dave to investigate how Gill can see membership data in real time. Ongoing - Dave to investigate a push mechanism from the portal to Gill for the membership data.
- Kate to find out the location of Woo-commerce's servers. Complete - superseded as now migrating to a new UK based server company.
- John L/Gill/Grahame - It was agreed that the longer term financial implications of senior membership should be detailed to ensure longevity. It was also agreed that this option will be available for the new membership year but a more detailed proposal will be presented at the next AGM along with an ongoing, separate financial measurement in the clubs accounts. Ongoing.
- Grahame agreed to take on Medal Monday - complete.

4. Kit - update from Charlie

19 of the 25 hoodies have been sold; another 20 have been purchased by the club. No other items of stock will be purchased for the time being.

5. Review of Financial Position - update from John

John presented the Income and Expenditure for the financial year. The membership year is now into the 14 month renewal period. Receipts for track night have only been received up to October 2018 so this information is not up to date. Our Southern League Cross Country race at Lord Wandsworth ran at a net cost to the club of £136. There were more runners this year so we sold more teas and made more money than the previous year. The Winter Training Camp is budgeted to break even. 48 Hart 4 teams have been sold already for this year's event. 106 of the 198 pieces of kit have been sold; the remaining 92 are held in stock at a value of £1,707.

6. Review of Membership - update from Gill

We currently have 232 members, slightly down on last year. There were 3 new members in January.

7. Social Events - update from Alexa

Both Christmas parties were a great success and Alexa was thanked for all her hard work. 55 people attended the adults' party - slightly down on last year (64). Alexa has drafted a survey to ask members what their preferences are for the May do; she will liaise with Kate and Dave on how to issue the survey. Action - Alexa to issue survey to members regarding the May do. Numbers were down on the children's Christmas party

which cost the club £134.80. It was agreed that for next time we could look at cutting down the costs (although these are already very minimal) and perhaps an alternative less expensive venue.

8. Running Activities - update from Ged

Grahame ran through an update given to him by Ged in advance.

The schedule for the Thursday runs has been completed to the end of April and added to the club calendar with a copy to Darren for the newsletter and Anne Croft for scheduling the Steady 6.

After 4 races of the Southern Cross Country League, HRR is in equal 3rd place. The next race is at Chawton House in Alton (a new venue) hosted by Alton Runners. Hopefully we can get a good turnout to build upon our position. The last race of the season will be held by Haslemere Borders on the undulating course known as the Devil's Punch Bowl. The new management of the league with joint chair persons has worked very well; they have built a new website and keep information refreshed. The only issue going forward is the popularity of the events; so far this season 2 races had in excess of 500 runners.

The HRR hosted event on 30 December had 443 runners, which was the maximum capacity for the Lord Wandsworth College parking facilities. The organising team are looking into car parking options for future races to alleviate this.

This year has been our first experience of racing in the Hampshire League Cross Country and feedback so far has been positive. It has given our runners an opportunity to run against the top competition in Hampshire. It was agreed that we should enter this league again in 2019/20 season.

It would be good to get a higher turnout of runners in both cross country leagues. It was also agreed that it would be useful to publicise when events in the Hampshire Road Race League are open for entry to help boost numbers and also to put our place in the league in the newsletter for the road race league and the Hampshire Cross Country League to encourage attendance. Action - Darren to publicise our place in both cross country leagues and the Road Race League in the newsletter; Jon Cross to publicise when Road Race League dates are open for entry via Facebook.

The summer running schedule will be planned in March. If anyone wants to host a run or request a favourite summer run, they should let Ged know.

Hannah had suggested an informal 8 minute/mile paced group for a Thursday night which should be encouraged.

9. Coaching - update from Ged

Grahame ran through an update given to him by Ged in advance.

The Nick Anderson session at the track in December followed by Q&A had been excellent. The Tuesday night schedule has been completed to the end of April and added to the club calendar with a copy to Darren for newsletter. Farnham Tri Club are putting together the track schedule from February to May. Both track and Tuesday night sessions have been very popular with good turnouts. It was noted that last Tuesday there had

been a particularly high number of runners (60) and that this was difficult to manage. It remains the prerogative of the lead coach to change the session on the night if required in order to manage the numbers of runners effectively and safely. It was suggested that additional promotion of track night may help balance the numbers across the two nights. Action - Darren to promote track night in the newsletter.

The second Winter Training Camp will take place this month in Pembroke.

10. Website and Social Media - update from Kate

The website team are in the process of migrating to a new server which will also enable committee members to have individual club email addresses.

11. Open Issues Discussion

None.

12. AOB and date of next meeting

It was agreed that the next presentation evening should be the third Thursday in February. Action - Alexa to create an event on Facebook for the next presentation evening.

The use of Easyfundraising was discussed. Action - Hannah to check how much has been raised via Easyfundraising. It was felt that it had not been a very successful means of fundraising but that the club does raise circa £1k p.a. for charity via other means.

Following the success of the defibrillator run, Heather asked whether coaches carry a mobile phone, as defibrillators need a code from 999 to be accessed. Grahame confirmed that all the coaches carry a phone.

Following a recent incident where a runner had been injured on a club run and we had needed to get in touch with his next of kin, Gill raised the question of emergency contact numbers, as these are currently not held for members. Action - Gill/Kate to add emergency contact details to the membership form.

John asked who should be contacted to correct any errors on the club calendar, as there had been an issue with this over the Christmas period. Action - Dave to look at the ownership of the club calendar when the new email addresses are allocated.

The club has been approached by Phyllis Tuckwell to provide marshals for a walking event to celebrate their 40th anniversary this year. It was agreed that this would be publicised to members without making any commitment. Action - Grahame to provide wording to Darren for the newsletter. Grahame discussed putting on our own event to support Phyllis Tuckwell's anniversary. Action - Grahame to consider options for our own event in support of Phyllis Tuckwell.

It was agreed that the Hospice to Hospice run should be held in May again this year.

It was agreed that the club should provide a coach for London Marathon again this year. A volunteer would have to be found to be coach monitor (as Ged will not be on the coach).

£92 was raised for the British Heart Foundation at the Mike Cloke Memorial Run. The Committee agreed to contribute a further £50.

The AGM will be held 22 March. Action - Alexa to book the North Hants Golf Club for the AGM. Action - Hannah to issue AGM notices.

DONM: Friday 1 March @ 7.30pm.