



## **Committee meeting**

**Date: 3<sup>rd</sup> April 2020 via conference call**

Attendees: Grahame Smee, Ged Ruffle, Heather Allen, Gill Stone, Rhea Horlock, Jon Cross, John Leonard, Dave Adams, Charles Boffin, Kate Larmer, Paul Burger

Apologies: Morgan Applegarth

### **Agenda**

1. New members introduction
2. Allocation of roles
3. Action points from last meeting
4. Brief run through of:
  - a. Running
  - b. Coaching
  - c. Social
  - d. Web/Shop/Kit
5. A more in depth review of:
  - a. Membership
  - b. Finance
6. AGM actions
7. AOB

### **Minutes**

#### **2. Allocation of roles**

Treasurer – John Leonard

Secretary – Rhea Horlock  
Membership – Gill Stone  
Social – Kate Larmer  
Coaching Rep – Ged Ruffle  
Web and Social Media – Dave Adams, Kate Larmer  
Kit – Charles Boffin

Jon Cross will continue to run the MRC.  
The weekly newsletter will be shared with Morgan Applegarth.

### **3. Actions from 7<sup>th</sup> Feb Meeting**

- Club history ongoing
- Old/alternative Facebook site is being managed by Kate and Grahame
- Safeguarding – wording for website drafted, Grahame to review
- Storage of HRR assets - ongoing

#### **4a. Running**

Only runs permissible at the moment are solo runs once a day in line with governmental guidelines.

It was noted that England Athletics have updated their mandate to athletes and clubs confirming the extension of no club activities from end April to end of May. They will review the situation then and inform clubs accordingly.

#### **4b. Coaching**

Coaching budget is frozen. The only spend will be safeguarding courses for coaches needing to renew their coaching licenses. This is an England Athletics requirement before issuing a new license. Cost is £10 per coach.

**Action:** Ged to speak to Kevin about Safeguarding courses for renewal of coaching licenses.

#### **4c. Social**

The May event is postponed with a plan to hold the event later in the year. The Committee agreed it was important to keep everyone up to date on the social calendar and how it is likely to be affected.

Committee agreed to host a virtual award evening in May and a social event to hand out awards later in the year.

**Action:** Kate to contact Kathmandu to find out about rescheduling.

**Action:** Kate to post on Facebook to let people know updated.

## **5a. Membership**

Current membership is 113. This time last year we had 137 members. Committee agrees to not do the usual 'cut off' for unrenewed members until the coronavirus situation settles.

## **5b. Finance**

With the reduced current membership and uncertainty due to the current situation, John will model our financial situation based on only having 113 members.

It was noted that EA registration for athletes has been extended from April to August with the fee remaining at £15. Gill confirmed she won't register athletes until August.

A brief overview on how to manage under tighter financial situation could mean:

- A. The club would not subsidise any events
- B. Lord Wandsworth Series costs to be reviewed
- C. Coaching budget is frozen – will not spend any money except for license renewal and safeguarding courses which are online

**Action:** John to model finances based on current outlook.

## ***Hart 4 August 2020***

Hart 4 has been cancelled. To date 94 teams have signed up and paid.

**Action:** John to ask Nigel to talk to MoD about a date for 2021.

**Action:** Hart 4 Committee to meet and decide on how the cancellation should be communicated and what should be offered to teams who have already entered.

## ***HRR Marathon Coach***

Marathon Coach for April was cancelled and if the event goes ahead in 2020 will rebook.

Of the 6 people who had already paid for this, all have deferred to the later date. In the event VLM doesn't happen in 2020 refunds will be provided.

## **6. AGM Questions**

1. Reduce rate for 2<sup>nd</sup> claim members

The Committee discussed the point raised at the AGM regarding reduced fees for 2nd Claim members. There was an agreement that this should be implemented and the Committee will agree the level of reduction in time for the next club year.

2. Pace Groups

To be reviewed later as there is no running planned for at least 2 months.

3. Advertise HRR

Plan to do this in Hart Shopping Centre and on various Facebook sites when things get back to normal.

#### 4. Charities

Charities to support as agreed at AGM will stay for 2 years.

#### 7. AoB

##### ***Club Awards for 2019/20***

Awards that can be given out will be in a virtual awards ceremony. Date to be advised.

**Action:** Dave to put member of the Year voting form on the web site.

**Action:** Provide information in newsletter (Rhea) and on Facebook (Kate) when the MotY voting form is available.

**Action:** Committee to review and make nominations for Guinness/Lynchford trophies.

##### ***Review of future club activities***

The Committee discussed how to use this time to improve HRR for our members. Committee agreed as a first step we will send a message to members via the weekly newsletter and Facebook asking anyone who may be interested in joining future discussion on this topic to express their interest now. Committee will then review the level of interest and agree on a way forward.

Potential options include:

- Discussion group/groups will be set up to share and review ideas such that a detailed survey can be prepared for all members.
- Plan a survey for members to get definite views on what members want moving forward.
- Try to get to potential new members with an external questionnaire via Fleet Parents etc.

**Action:** Rhea to message the club on Facebook and newsletter.

**Action:** Sub-section of Committee to meet on Thursday 9th April to discuss interest from members.

##### **Date of next meeting**

Friday 1<sup>st</sup> May, 19:30 – via conference call