



Committee meeting

Date: 1st May 2020 via conference call

Attendees: Grahame Smee, Ged Ruffle, Heather Allen, Gill Stone, Rhea Horlock, Jon Cross, John Leonard, Dave Adams, Charlie Boffin, Kate Larmer, Paul Burger, Morgan Applegarth

Agenda

1. Review of outstanding actions from previous meetings
2. Awards evening
3. Urgent outstanding issues
4. AOB

1. Review of outstanding actions from previous meetings

Action	Status
Coaching	
Heather has drafted safeguarding wording for website, Grahame to review.	Ongoing, Heather and Grahame to review before the next meeting.
Ged to speak to Kevin about Safeguarding courses for renewal of coaching licenses.	Ongoing.
Social	
Kate to contact Kathmandu to find out about rescheduling.	COMPLETE - can reschedule without penalty.

Kate to post on Facebook to let people know updated.	COMPLETE.
Finance	
John to model finances based on current outlook.	COMPLETE - detail in finance section of minutes.
John to ask Nigel to talk to MoD about a Hart 4 date for 2021.	Ongoing
Hart 4 Committee to meet and decide on how the cancellation should be communicated and what should be offered to teams who have already entered.	COMPLETE
Awards	
Dave to put member of the Year voting form on the website.	COMPLETE
Provide information in newsletter (Rhea) and on Facebook (Kate) when the MotY voting form is available.	COMPLETE
Committee to review and make nominations for Guinness/Lynchford trophies.	COMPLETE
Review of future club activities	
Rhea to message the club on Facebook and newsletter.	COMPLETE
Sub-section of Committee to meet on Thursday 9th April to discuss interest from members.	COMPLETE

Minutes from meeting

2. Awards evening

The committee discussed the upcoming awards evening.

2. Urgent outstanding issues

Finance

John provides an update on the current status of club finances; overall, the club is currently in a good position. Committee to make decisions on outstanding payments after lockdown finishes and once club activities have resumed.

EA are asking for us to register as a club by the end of April - cost is £150. Committee agree to pay this now.

Action: John to pay outstanding money to last year's charities.

Action: Gill/John to pay EA membership.

Development group

Kate notes 57 people are taking part in the focus groups and so far attendees of the sessions have been very pleased to feel like they have a voice. Have had lots of useful feedback, ideas and suggestions about how the club can be improved and the Development Group will be reviewing all findings on the 18th.

3. AOB

The Committee noted the great team spirit being shown by all members during the suspension of normal club activities. Particularly the Tuesday night zoom meeting with Kevin and the participation on the Development Group.

Kate highlights that feedback on the 2.6 lockdown relay has been very positive. Grahame suggests we do it every year if successful. Committee to agree at next meeting.

Date of next meeting

Friday 29th May, 19:30